

**St. Bernard's Finance Council Meeting Minutes**

**July 13, 2016**

Present: Fr. Bill Ruelle, Bruce Baer, Tammy Simnioniw, Kim Obrigewitch 7:38am,  
Susann Wolf

Absent: Charles Steffan

Fr. opened the meeting with a prayer at 7:00am.

Board members looked over the Statement of Financial Position, Statement of Activities and Check Register (April - June 2016) reports.

2016 - 17 Budget Worksheet was looked over.

Concrete Bid - We received a bid for cement work to extend a slab at the end of the ramp on the west side of the parish center, step and sidewalk to east office door and slab for the Ten Commandments plaques. A \$5,000 donation was given for this project.

Parking Lot - Nothing is being done on this right now. To date we have \$14,725 in donations.

Parish Missions Cost Share Agreement - We will change the way we charged for this in the past. Now it will be called an Administrative Fee. St. Mary's amount is \$900.00 per month and Sts. Peter & Paul is \$585.00 per month. These amounts are based on what the expenses were last fiscal year.

New Expansion Fund Policy - The Diocese has changed this. From now on all funds will be in a Demand Fund instead of CD's.

Next meeting date - Wednesday, August 31, 2016 7:00am

Adjourned at 7:50AM

Submitted by Susann Wolf, Secretary

**St. Bernard's Finance Council Meeting Minutes**

**April 4, 2017**

Present: Fr. Bill Ruelle, Bruce Baer, Chuck Steffan, Tammy Simnioniw,  
Kim Obrigewitch, Susann Wolf

Fr. opened the meeting with a prayer at 6:30am.

Board members looked over the Statement of Financial Position, Statement of Activities and Check Register reports.

2017 - 18 Budget Worksheet was looked over and discussed.

There is a \$5,000 donation coming to the church. There are two projects needing to be done: Rectory chapel and Parish Center basement repair. Discussion was held. Board felt we could do both projects since we still have money in the Parish Center Repairs and Maintenance budget for the year to do that project. Rectory Chapel will be paid with donation and parish center basement will be paid out of current budget.

Food Stipend Request for Seminarians:

Two seminarians will be staying at the rectory this summer. Father will check with Fr. Waltz, the Vocation Director for the Diocese about covering some of the cost for food for them.

Next meeting date - June or July 2017

Adjourned at 7:20AM

Submitted by Susann Wolf, Secretary

**St. Bernard's Finance Council Meeting Minutes**  
**June 28, 2017**

Present: Fr. Bill Ruelle, Bruce Baer, Chuck Steffan, Tammy Simnioniw,  
Kim Obrigewitch, Susann Wolf

Father Ruelle opened the meeting with a prayer at 7:00am.

Council members looked over the Statement of Financial Position, Statement of Activities and Check Register reports.

2017 - 18 Budget Worksheet was looked over and discussed.

Council members suggested putting a financial report in the bulletin on a quarterly basis with a breakdown of the budget percentages and actual amounts, and to draw attention to it from the pulpit so parishioners know how we are doing financially throughout the fiscal year.

All current Finance Council Members have accepted another three year term.

The next meeting will be to finalize the budget and the Corporate Board Meeting.

Next meeting date - July 26, 2017 at 7:00am

Meeting Adjourned at 8:00am

Submitted by Susann Wolf, Secretary

**St. Bernard's Finance Council & Annual  
Corporate Board Meeting Minutes  
July 26, 2017**

Present: Fr. Bill Ruelle, Bruce Baer, Chuck Steffan, Tammy Simnioniw,  
Kim Obrigewitch, Susann Wolf

Father Ruelle opened the meeting with a prayer at 7:00am.

Review of 2016-2017 fiscal year:

Council members looked over the Statement of Financial Position, Statement of Activities and Next Fiscal year Budget.

A draft of the quarterly financial report for the bulletin was looked over. Discussion was held and changes made. Father will e-mail a copy to the board members before it goes in the bulletin.

**Annual Corporate Board Minutes:**

Father Ruelle read the minutes from the 8/31/2016 meeting. Discussed cost share agreement for New Hradec and South Heart. Housing allowance is now set by the diocese at \$400.00 @ month. Annual forms will be signed by the trustees.

Next meeting date - Wednesday, October 4, 2017 at 7:00am

Meeting Adjourned at 7:50am

Submitted by Susann Wolf, Secretary